

**Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, July 10, 2023 – 6:30 P.M.
Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Jicinsky, Carolfi, Schafer, Krause, and White were present.

Approval of Minutes

(Jicinsky)(Hoes) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

Public Comments

There were none.

Announcements

Paul Hensch reported that the Pickleball Court ribbon cutting is set for July 15, 2023, at 10 am.

Public Works' Report

Paul reported that while doing regular maintenance on the ferric chloride tank, a pipe broke. Chris and Ethan decided to clean the tank while making the repair. They transferred the chemical to bins and did the work. It is one of our more dangerous chemicals that we use. Guys did a good and safe job repairing and cleaning the tank. The guys also replaced two curb stops. The DNR notified us that the remainder of our 2023 PFAS monitoring requirement have been canceled due to the low levels detected. Finally, Paul reported that the guys were able to get parking stalls and crosswalks painted downtown around Clark and LaSalle, and the parking stalls up by the school.

Police Chief's Report

Chief Bauer reported that, during the month of May, officers handled 211 calls for service, issued 10 citations, and 2 warnings.

President's Report

President Toufar had nothing to report.

Old Business

There was none.

New Business

(Hoes)(Krause) was carried to rescind the purchase of a K-9 unit.

(Carolfi)(Krause) was carried by unanimous roll call vote to approve Change Order #1 from Municipal Well & Pump for Well #7.

(Jicinsky)(Hoes) was carried by unanimous roll call vote to approve Pay Request #4 from Municipal Well & Pump for Well #7.

(Schafer)(Hoes) was carried by unanimous roll call vote to approve an agreement for Design and Construction Services for Park St with Town and Country Engineering.

(Carolfi)(Schafer) was carried by unanimous roll call vote to approve an agreement for Design and Construction Services for the Hemlock and Pine Street Lift Station upgrades.

(Carolfi)(Krause) was carried to approve setting the 2024 Sewer Rates.

(Carolfi)(Hoes) was carried by unanimous roll call vote to approve payment of 50% of the expenses incurred due to unusable fill dirt in the Business Park to Alpha Process and Installation.

(White)(Carolfi) was carried to approve sending Trevor Ackman to WEFTEC Training and Conference on September 30 to October 4.

(Jicinsky)(Carolfi) was carried to approve allowing Spencer Community Boosters to host camping and to be open till 1 am for clean up at the ARC Park on August 4 and August 18-20.

(Krause)(Hoes) was carried to approve issuance of operator's licenses for Christine Steckbauer, Sandra Seiler, Alexander Steen-Martin, Ann Dieringer, Dayna Schultz, and Katie Schultz.

(Schafer)(Hoes) was carried to approve issuance of a Temporary Class "B" retail license for the Spencer Area Chamber of Commerce's Music in the Park August 2, 9, 16, 23, 30.

(Hoes)(Krause) was carried to approve issuance of temporary operators' licenses for Joshua Rinehart, Linda Hinrichsen, and Debra Schafer for the Spencer Area Chamber of Commerce's Music in the Park August 2, 9, 16, 23, 30.

The Board reviewed the quarterly budget.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve current vouchers.

Clerk's Report

Building permits were issued to Robert Arndt located at 207 N Wisconsin St to build a garage with an approximate value of \$15,000; Greg Cook located at 100 E Spruce St to blacktop the driveway and build a shed with an approximate value of \$20,000; Joe Mondloch located at 204 S Haslow St to pour the driveway for an approximate value of \$4,000; Cindy Borgemoen located at 303 S LaSalle St to install a concrete patio with an approximate value of \$1,000; Ron Schuh located at 613 W Main St to install a fence with an approximate value of \$1,600; Larry Cummins located at 101 N Pearl St to install a partition with an approximate value of \$200; Peggy and Chris Helgestad located at 408 W Clark St to install a concrete drive, shed, and sidewalks with an approximate value of \$20,000; Katie Kieffer located at 104 S Madison St for a new garage floor with an approximate value of \$6,000; and, Dakota Asset Services located at 1100 S LaSalle St for siding drywall and sheathing with an approximate value of \$900.

Committee Reports

Finance and Personnel Committee – Chairman Hoes reported that the discussion of the Personnel Committee Meeting held on June 19th will be in Closed Session.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman White had nothing to report.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

(Carolfi)(Hoes) was carried by unanimous roll call vote to approve entering into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Board discussed the Lead Public Works Position.
The Board discussed Sale of land in the Graupner Subdivision.

(Jicinsky)(Hoes) was carried by unanimous roll call vote to approve reconvening into Open Session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Carolfi)(Schafer) was carried to adjourn at 8:13 pm.

Harry Toufar, Village President

Paul Hensch, Clerk