

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**Monday, December 12, 2022 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

**Roll Call**

Trustees Hoes, Carolfi, Schafer, Krause, and White were present.

The Board held a moment of silence in remembrance of former Board President Jack Staege.

**Approval of Minutes**

(Carolfi)(Hoes) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and the December 5<sup>th</sup> Special Board of Trustees meeting minutes and approve them as printed.

Trustee Jicinsky came into the meeting.

**Public Comments**

There were none.

**Announcements**

There were none.

**Public Works' Report**

Paul Hensch reported that Well #7 has been approved by the Public Service Commission. Once the frost settles in, we will be drilling and able to conduct further testing that the DNR is requiring. He continued to report that Chris got back phosphorous lab test results that indicated that the levels of phosphorous were lower than the tests could detect at. Ethan and Chris are doing an excellent job of chemical additions to regulate our phosphorous output. Paul mentioned that the Village closed on the property in the business park with Alpha Processing. They plan on starting construction in Spring when road bans come off. Finally, he reported that there was a water main break on Buse St. Once again, the guys did well.

**Police Chief's Report**

Chief Bauer reported that, during the month of November, officers handled 158 calls for service, issued 16 citations, and 1 warning.

**President's Report**

President Toufar had nothing to report.

**Old Business**

There was none.

**New Business**

(Schafer)(Krause) was carried by unanimous roll call vote to approve awarding the contract to drill Well #7 to Municipal Well and Pump.

Police Chief Bauer presented information on a School Resource Officer.

(Carolfi)(Hoes) was carried to approve Resolution 22-10, A Resolution to Continue Membership in the Spencer Area Fire and Ambulance Commission.

(Schafer)(Krause) was carried to approve Resolution 22-11, A Resolution Adopting the Marathon County All Hazards Mitigation Plan 2022 Update.

(Schafer)(Krause) was carried to approve a Cross-connection inspection agreement with Hydrocorp.

(Jicinsky)(Hoes) was carried to approve setting the price for memorial bricks in the Veterans Park at \$350.

(White)(Carolfi) was carried by unanimous roll call vote to approve the comprehensive Village insurance proposal from Spectrum Insurance Agency.

(Schafer)(Carolfi) was carried to approve forgiving local and school tax equivalents for the Water Utility to the Village for the year 2021, and set the tax amount to the Water Utility to zero.

(Carolfi)(Krause) was carried to approve authorizing the Village Treasurer to deposit funds in the depository of Partners Bank.

(Hoes)(Carolfi) was carried by unanimous roll call vote to approve current vouchers.

#### **Clerk's Report**

No building permits were issued.

#### **Committee Reports**

Finance and Personnel Committee – Chairman Hoes had nothing to report.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman White reported on the building and stage design and the meeting with the WEDC.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

Entered in Closed Session:

(Schafer)(Hoes) was carried by unanimous roll call vote to enter into closed session per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- i) Discussed employee reviews.
- ii) Discussed employee agreements with the Administrator, Police Chief, and Deputy Clerk/Treasurer.
- iii) Discussed purchasing land.
- iv) Discussed economic development incentives.

(Schafer)(Krause) was carried by unanimous roll call vote to approve to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Jicinsky)(Hoes) was carried to approve employee bonuses as discussed in closed session with Schafer abstaining.

(Carolfi)(White) was carried to approve the employee agreements with the Administrator, Police Chief, and Deputy Clerk/Treasurer with Schafer abstaining.

(Carolfi)(Schafer) was carried to approve the Administrator negotiate with Krause Properties on the purchase of land for Well #7.

(Schafer)(Krause) was carried to adjourn at 7:55 pm.

---

Harry Toufar, Village President

---

Paul Hensch, Clerk