

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, July 11, 2022 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Jicinsky, Carolfi, Krause and White were present. Trustee Schafer was absent.

Approval of Minutes

(Carolfi)(Hoes) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

Public Comments

There were none.

Announcements

There were none.

Public Works' Report

Paul reported that the Safe Drinking Water Loan Program application for Well #7 was submitted, the paving projects and the crack sealing has been completed, and that HAAS repaired soft spots on Depot St by digging them up and adding an additional foot of breaker.

Police Chief's Report Chief Bauer reported that, during the month of June, officers handled 271 calls for service, issued 63 citations, and 11 warnings.

President's Report

President Toufar did not have a report.

Old Business

(Jicinsky)(Krause) was carried to approve a Mobile Home Park License for States Avenue Housing.

New Business

(Hoes)(Carolfi) was carried by roll call vote with Hoes, Carolfi, Krause, White, and Toufar voting yes, and Jicinsky voting no, to approve Pay Request #1 from Haas and Son's Inc. for the Depot Street Project for \$101,080.00.

(Carolfi)(Hoes) was carried by roll call vote with Hoes, Carolfi, Krause, White, and Toufar voting yes, and Jicinsky voting no, to approve Pay Request #2 from Haas and Son's Inc. for the Depot Street Project for \$270,901.72.

(Carolfi)(Krause) was carried by unanimous roll call vote to approve a Developer's Agreement with Spencer Cold Storage.

(Carolfi)(White) was carried by unanimous roll call vote to approve 2023 Sewer Rates - setting the rates to:

Land O'Lakes OM&R: \$5.35 per 1000 gallons to \$5.85 per 1000 gallons, with all Capital Charges paid separately.

Residential: \$10.09 per 1000 gallons with a \$16.82 minimum to \$11.09 per 1,000 gallons with a \$18.48 minimum.

Haulers: \$15.02 per 1000 gallons to \$16.02 per 1000 gallons.

Biological Oxygen Demand Surcharge: \$0.45 per pound (no change), Total Suspended Solids Surcharge: \$0.26 per pound (no change), Total Phosphorus Surcharge: \$6.84 per pound to \$7.47 per pound and a new Surcharge for Ammonia of \$0.51 per pound.

(Hoes)(Carolfi) was carried to approve an agreement with Town and Country Engineering to evaluate alternatives for the Hemlock Street lift station.

(Jicinsky)(Krause) was carried to approve a Temporary Class “B” Retail License for the Spencer Chamber of Commerce for their “Music in the Park” on August 3, 10, 17, 24, and 31, 2022, at the Lion’s Park.

(Krause)(White) was carried to approve Temporary Operator’s Licenses for Linda Hinrichsen and Deb Schafer for the Spencer Chamber of Commerce’s “Music in the Park” on August 3, 10, 17, 24, and 31, 2022.

(Carolfi)(Hoes) was carried to approve Operator’s Licenses for Theresa Manthe, Gabrielle Donald, Amy Breitung, Katie Schultz, Erica Schober and Susanne Lucht.

The Board reviewed the quarterly budget.

(Carolfi)(Krause) was carried by roll call vote with Hoes, Carolfi, Krause, White, and Toufar voting yes, and Jicinsky abstaining, to approve current vouchers.

Clerk’s Report

Building permits issued to Scott Fischer located at 606 W Roberts Street to replace a shed with an approximate value of \$9,500, Jason McPherson located at 505 W Clark Street to build a porch with an approximate value of \$2,800, Mara Borgwardt located at 208 W Clark Street to build a carport with an approximate value of \$3,600, Harlow Kibble located at 109 E Cedar Street to replace windows with an approximate value of \$3,300, John Widman located at 106 W Main Street to build a storage unit with an approximate value of \$300, Sandra Griepentrog located at 802 N LaSalle Street to build a porch with an approximate value of \$5,500, Lindsey Naedler located at 508 E Maple Street to install a concrete driveway with an approximate value of \$3,000, Nations Lending located at 100 S Pacific Street to install new signage with an approximate value of \$7,638, Sheila and Darwin Schmidt located at 201 S Chestnut Street to install a new AC unit and rewire the house with an approximate value of \$6,200, Greg Cook located at 100 E Spruce Street to install new siding, new windows, and update kitchen with an approximate value of \$22,000, Ethan Anderson located at 111 E Spruce Street to install new siding and windows with an approximate value of \$21,000, and Linda Hinrichsen located at 602 E Clark Street to install a patio with an approximate value of \$3,000.

Committee Reports

Finance and Personnel Committee – Chairman Hoes reported on a meeting held June 20th regarding the 2022 Budget, foregoing a few planned projects this year, and the razing of 205 N LaSalle Street.

Utilities and Equipment Committee – Chairman Schafer was absent.

Parks and Buildings Committee – Chairman White had nothing to report.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi reported on a meeting held June 20th regarding a façade grant and a developer’s agreement.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

(Carolfi)(Krause) was carried to adjourn at 7:40 pm.

Harry Toufar, Village President

Paul Hensch, Clerk