

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**Monday, June 6, 2022 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

**Roll Call**

Trustees Hoes, Jicinsky, Carolfi, Schafer, Krause, and White were present.

**Approval of Minutes**

(Schafer)(Carolfi) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

**Public Comments**

None

**Announcements**

Spencerama will be held June 10, 11, and 12.

**Public Works' Report**

Paul reported on the challenges with the Depot Street Project. He then informed the Board on the progress with the Bio-filter at the Wastewater Treatment Plant. He finished by telling the Board that he had submitted all 4 of the Bipartisan Infrastructure Law grant applications for the Village.

**Police Chief's Report**

Chief Bauer reported that, during the month of May, officers handled 287 calls for service, issued 32 citations and 4 warnings.

**President's Report**

None

**Old Business**

None

**New Business**

Joe Hass of Hawkins, Ash, CPA's LLP presented the 2021 audit by phone to the Board. (Carolfi)(Jicinsky) was carried to approve the 2021 Audit.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve awarding the demolition contract for 205 N LaSalle to Allen and Company.

(Carolfi)(Hoes) was carried by unanimous roll call vote to approve Annexation Ordinance 2022-1 "An Ordinance to Annex Land from the Town of Spencer".

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve awarding the 2022 paving contract to American Asphalt.

(Jicinsky)(Krause) was carried to approve the 2021 CMAR and Resolution 2022-5 "2021 Compliance Maintenance Annual Report".

(Carolfi)(White) was carried to approve an interlocal agreement with the Town of Sherman for maintenance of Fairhaven Ave.

(Schafer)(Krause) was carried to approve a Master Service Agreement with Town and Country Engineering.

No Action was taken on amending the agreement with Town and Country Engineering to review the Pine St Lift Station to include the Hemlock St Lift Station.

(Schafer)(Hoes) was carried to approve amending the Personnel Policy to increase reimbursements for meals.

(Hoes)(Krause) was carried to approve a request from the Spencer Community Boosters to allow music until 11 pm, camping, and to be open past midnight for cleanup for the Brad Bauer Tournament August 19, 20, and 21.

(Schafer)(Carolfi) was carried to approve renewal of a "Class A" fermented malt beverage and intoxicating liquor license to Kwik Trip @ 404 S Pacific Street.

(Carolfi)(Krause) was carried to approve renewal of a "Class B" fermented malt beverage and intoxicating liquor license to Nuts Deep II North @ 103 E Clark Street and My Brother's Place @ 113 E Clark Street.

(Jicinsky)(Krause) was carried to approve the transfer of the retail license for sale of fermented malt beverages and/or intoxicating liquor from one premises to another for Kwik Trip @ 404 S Pacific Street to Kwik Trip @ 410 S Pacific Street on or about July 28, 2022.

(Carolfi)(White) was carried to approve issuing operator's licenses to Marilyn Immerfall; Michelle Cole; Holly Weyer; Carol Carman; Terra Schwark; Sarah Bychinski; Sarah Behselich; Danielle Reuter; Roberta Sehafer; Mollie Dayton; Patricia Frisch; Dion Behm; Melanie Gessert; Karen Vetterkind; Heather Kramas; Kattie Severson; Sandra Seiler; Jennifer Weiland; Zachary Krasselt; Christine Steckbauer; Stephenie Kaiser; Jody Sandley; Tracey Ackman; Becky Gorst; Jeana Bennett; Trish Aldrich; Ashely Prusinski; Lindsey Hinrichsen; Joshua Peterson; Serena Bauer; Amanda VanDerLeest; Christopher Strey.

No action was taken on issuance of an annual mobile home license to Maurer's Acres (States Avenue Housing LLC).

(Schafer)(Carolfi) was carried to approve issuing an annual mobile home license to Willow Court (Northern Development).

(Carolfi)(Krause) was carried to approve issuance of a cigarette and tobacco products retail licenses to Dollar General @ 208 S Pacific Street, and to Kwik Trip @ 404 S Pacific Street with Jicinsky opposing.

(Jicinsky)(Carolfi) was carried to approve issuance of a Junk and Salvage Yard License to First Choice Recycling @ 504 E Willow Drive.

(Hoes)(Krause) was carried by unanimous roll call vote to approve current vouchers.

#### **Clerk's Report**

Building permits issued to Aaron Budtke located at 308 W Main St. to expand the driveway with an approximate cost of \$4,600; Scott and Katrina Roth located at 109 E Willow Dr. for a 7' by 5' addition with an approximate value of \$20,000; Erik Carlson located at 305 S Pearl St. for a shed with an approximate value of \$1000; Aaron Bonogofsky located at 604 S Adams St. to add a shower in the basement with an approximate value of \$2,000.

#### **Committee Reports**

Finance and Personnel Committee – Chairman Hoes set a meeting for June 21<sup>st</sup> at 6:00pm to discuss the status of the 2022 budget.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman White had nothing to report.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky has nothing to report.

(Jicinsky)(Hoes) was carried to adjourn at 8:13 pm.

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Harry Toufar, Village President

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Paul Hensch, Clerk