

**Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, June 7, 2021 – 6:30 P.M.
Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Jicinsky, Carolfi, Schafer, and Krause were present. Trustee White was absent.

Approval of Minutes

(Carolfi)(Hoes) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

Public Comments

There were none.

Announcements

Paul Hensch announced that the Board of Review met to adjourn to a later date on June 7 at 6:15 pm, and that Spencerrama will be held on June 11, 12 and 13

Public Works' Report

Paul reported that the annual sand filter regeneration was done by John, Will and Joe at the water plant. He continued by stating that paving is starting this month. He finished by telling the Board that Land O' Lakes invoked a clause in the Wastewater Agreement to recalibrate the outflow meter from their plant. They believe the reads are higher than they should be. Chris has noticed no significant change in their flow since the recalibration.

Police Chief's Report

Chief Bauer reported that, during the month of May, officers handled 185 calls for service, issued 37 citations, and 22 warnings.

President's Report

President Toufar had nothing to report

Old Business

There was none.

New Business

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve a proposal from Town & Country Engineering to conduct a Well Site Investigation Report and Preliminary Engineering for Well #7- Not to exceed \$31,000.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve Pay Request #3 From Earth Inc. for the Graupner Subdivision - \$204,953.81.

(Carolfi)(Jicinsky) was carried to approve 2 layers of asphalt on Willow, no pavement of Kobs and Pearl, and nothing on Mallard.

(Jicinsky)(Krause) was carried by unanimous roll call vote to approve adding S Oak from STH 98 to Dearborn to the 2021 Street Project - \$19,372.32.

(Schafer)(Carolfi) was carried to approve school crossing signs.

(Schafer)(Hoes) was carried to approve a proposal from McMahon and Associates to expand Village GIS capabilities- \$7,500.

(Carolfi)(Krause) was carried by unanimous roll call vote to approve a lease for a Syneco Peacekeeper System at the WWTP -\$12,724.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve a proposal to replace the screw pump control panels from Schreiber- Not to exceed \$30,000.

(Schafer)(Carolfi) was carried to approve Resolution 2021-4 "2020 Compliance Maintenance Annual Report".

(Carolfi)(Hoes) was carried to approve setting the 2021 Board of Adjustment for September 27th at 5 pm.

(Schafer)(Carolfi) was carried to approve issuing a "Class A" fermented malt beverage and intoxicating liquor license to Kwik Trip @ 404 S Pacific Street.

(Jicinsky)(Hoes) was carried to approve issuing a "Class B" fermented malt beverage and intoxicating liquor license to Nuts Deep II North @ 103 E Clark Street and to My Brother's Place @ 113 E Clark Street.

(Carolfi)(Hoes) was carried to approve issuing operator's licenses to Jenna Bennett, Tracey Ackman, Trish Aldrich, Becky Gorst, Sandra Seiler, Stephenie Kaiser, Zachary Krasselt, Christine Steckbauer, Jennifer Weiland, Sarah Bychinski, Sarah Behselich, Katie Severson, Terra Schwark, Dion Behm, Patricia Frisch, Holly Weyer, Karen Vetterkind, Desiray Gomez, Molly Mikyska, Roberta Schaefer, Danielle Reuter, Katie Schultz, Kailyn Anderson, Joshua Pederson, and Amanda VanDerLeest.

(Schafer)(Hoes) was carried to approve issuing annual mobile home licenses to Maurer's Acres (States Avenue Housing LLC) and to Willow Court (Northern Development).

(Schafer)(Krause) was carried to approve issuing cigarette and tobacco products retail license applications to Dollar General @ 208 S Pacific Street and Kwik Trip @ 404 S Pacific Street.

(Jicinsky)(Carolfi) was carried to approve issuing Junk and Salvage Yard License to First Choice Recycling @ 504 E Willow Drive.

(Jicinsky)(Carolfi) was carried to approve issuing a temporary retail license to Spencer Kids Group for Duo Designs Event June 30th at 117 E Clark St.

(Carolfi)(Krause) was carried by unanimous roll call vote to approve current vouchers.

Clerk's Report

Building permit issued to Nancy Fischer located at 405 S LaSalle Street for a new driveway and steps with an approximate value of \$5,400, Jeremiah Behselick located at 105 N Haslow Street for a fence with an approximate value of \$1,500, Pat and Brooke Krause to install an egress window and remodel basement with an approximate value of \$10,000, Mitch Melander located at 301 N Julia to install a shed with an approximate value of \$30,000 and Home Source One located at 211 W Willow to install a new trailer with an approximate value of \$25,000.

Committee Reports

Finance and Personnel Committee – Chairman Hoes had nothing to report.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman White was absent.

Health and Emergency Government Committee – Chairman Krause reported on the committee meeting concerning school crossings and crossing guards.

Economic Development and Main Street Committee – Chairman Carolfi reported on the committee meeting concerning Spencer Cold Storage building a new facility.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

Closed Session

(Carolfi)(Hoes) was carried by unanimous roll call vote to approve entering into Closed Session, per Wis. Stats. 19.85 (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion was had on Insurance and Short-Term Disability benefits.

(Jicinsky)(Krause) was carried by unanimous roll call vote to approve reconvening into Open Session, per Wis. Stats. 19.85(2), for possible additional discussion and/or action concerning any matter discussed in Closed Session and/or any unfinished item remaining on the agenda.

(Carolfi)(Krause) was carried by unanimous roll call vote to continue to pay the Village's portion of insurance for up to 12 weeks while the employee is out on short-term disability.

(Jicinsky)(Schafer) was carried to adjourn at 8:08 pm.

Harry Toufar, Village President

Paul Hensch, Clerk