

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Monday, October 21, 2013 – 6:30 P.M.**  
**Spencer Municipal Complex**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes
  - a) Regular Board of Trustees, October 7<sup>th</sup>, 2013
- 4) Public comments
- 5) Announcements
  - i) Special Primary Election for State Representative – Tuesday, October 22<sup>nd</sup>
  - ii) 2<sup>nd</sup> Draft Budget Presentation – Wednesday, October 23<sup>th</sup> at 7:00 pm
  - iii) Spencer 2013 Arbor Day event – Friday, October 25<sup>th</sup> at Noon – Central Park
  - iv) Deer Hunt Task Force meeting – Tuesday, October 29<sup>th</sup> at 5:30 pm
- 6) Public Works' Report
- 7) Police Chief's Report
- 8) President's Report
  - a) 2013 Spencer Arbor Day Proclamation
- 9) Old Business
- 10) New Business
  - a) Discussion and action on Employee Educational Seminars
  - b) Discussion and action on a CSM for a 1.13 acre lot in the business park. Note: this lot is located on W Willow Drive and is just north of the mapped wetland area
  - c) Discussion and action to approve a developer's agreement with Country Wireless for the purchase of a lot in the business park
  - d) Discussion and action on the creation of a special citizens' committee for the downtown rehabilitation. Kathy Hansen is nominated as chairperson, pending approval by the Board of Trustees
  - e) Discussion and action on a Joint Powers agreement for the Marathon County E-911 system

- f) Discussion and action on Change Order #1 for the Well #6 Project for the amount of \$16,168.07
- g) Discussion and action on RESOLUTION 2013-09 – Obligating revenues of tax incremental district by establishing charges relating to a TID-eligible project for the Well #6 project
- h) Discussion and action to RESOLUTION 2013-10 – Obligating revenues of tax incremental district by establishing charges relating to a TID-eligible project for the S Chestnut Street project
- i) Discussion and action on current vouchers

11) Clerk's Report

- a) Building permit issued to Terry L. Sternitzky, located at 601 E Maple Street for new kitchen cabinets and flooring at an approx. cost of \$9,500.00
- b) Tentative date scheduled for the PSC water rate Hearing – December 4<sup>th</sup>, 2013
- c) Resident inquired about previous garbage and recycling billings
- d) Rob Schulz inquired about aerating the ARC Park ball field
- e) Resident inquired about adding a street light on the corner of E Willow Dr and S Monroe St
- f) Resident inquired about the elevation of their property as it relates to a new home being built behind her house

12) Committee Reports

- a) Personnel, Finance and Emergency Government Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health, Safety, Recycling and Downtown Revitalization Committee
- e) Economic Development and Industrial Parks Planning Committee
- f) Streets and Sidewalks Committee

13) Adjourn

**VOUCHERS FOR BOARD MEETING OCTOBER 21, 2013**

<b><u>GENERAL</u></b>	<b><u>Description</u></b>	<b><u>Cost</u></b>
Performance Payroll 10/10/2013	Payroll date 10/17/2013	842.85
Internal Revenue Service	Payroll date 10/10/2013	153.00
Wisconsin Dept. of Revenue	Payroll date 10/10/2013	14.15
Payroll	Payroll date 10/17/2013	12,635.15
Internal Revenue Service	Payroll date 10/17/2013	4,622.24
PS Cleaning/ Pauline Boushon	Payroll date 10/17/2013	183.75
Heritage Bank	2005 Street Project Loan Payment	30,412.96
Advanced Disposal	Garbage & Recycling	7,540.45
Aflac	SB dental insurance	66.84
Anderson Electric Service Inc.	Sidewalk HWY 98	27.78
Ayres Associates	Professional Services	2,500.00
BILL'S Service Center	Extended saw chain	17.95
C & J Auto & Machine	Brake rotor, pad and oil seal	143.25
Clark Electric	Street lighting	501.66
CQ of Marshfield	Oil & filters PW & PD	282.85
Dalco	Towels & Gloves	95.40
Dollar General	Cleaning supplies	36.10
Fastenal Co	Nitril gloves	200.20
Frontier	Phone service	362.92
Frontier	Long distance phone service	30.00
G & K Services	Uniforms & floor mats	345.72
General Teamsters	PD union dues	94.00
Kwik Trip	Gasoline & Diesel - PD & PW	1,049.23
Liberty Mutual Insurance	Business Auto	160.00
MSA Professional Services Inc.	TID # 3	6,600.00
Parkview Pet Motel	Room and Board	90.00
Quik Print	Dog license forms	65.73
Riverside MFG Co	PD 200 uniform patches	389.53
Society Insurance	Workman's comp Insurance	2,184.33
Swetz Oil Co Inc.	Diesel	801.60
Taser International	PD body camera	311.96
Village of Spencer	Petty Cash - Postage, CSM	80.66
Whirlwind Sweeping LLC	Clean up of chip seal	100.00
Wisconsin Department of Revenue	Tid #3 creation	1,000.00
Wisconsin Rural Water Association	Safety Training	98.90
Xcel Energy	Electricity	4,139.53
Xcel Energy	Electric for business park - W Willow	13,222.74

<b>Sub - Total</b>	<b>91,403.43</b>
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## VOUCHERS FOR BOARD MEETING OCTOBER 21, 2013

<u>FIRE DEPARTMENT</u>	<u>Description</u>	<u>Cost</u>
Alert-All Corp	School kits/supplies	691.00
C & J Auto & Machine	Halogen bulb	78.20
Charter Communications	TV	7.45
EO Johnson Co	Repair copier	140.00
Frontier	Phone service	78.93
Jefferson Fire & Safety	R&B Glove Strap, SCBA air test, Poly Tac	498.21
Kwik Trip	Diesel	129.44
NorthCentral Technical College	Practical skills review	227.52
NorthCentral Tech College Bookstore	International Fire Essentials	95.00
Xcel Energy	Electricity	355.78
Per Mar Security Services	Security Monitoring	73.68

<b>FD Total</b>	<b>2,375.21</b>
<b>General Total</b>	<b>93,778.64</b>

<u>WATER DEPARTMENT</u>	<u>Description</u>	<u>Cost</u>
C & J Auto & Machine	Door handle for van	50.72
Diggers Hotline	Utility marking	94.83
Frontier	Phone service	48.95
Hawkins Inc.	Chemicals	803.83
Hydro Designs Inc.	Cross Connection Control Program	158.00
Kwik Trip	Gasoline	180.71
Public Service Commission of WI	PSC rate case	695.17
Village of Spencer	Petty Cash - Postage	17.00
Wisconsin DNR	JD & DS Operator Certification	90.00
Wisconsin Rural Water Association	Safety Training	98.89
Xcel Energy	Electricity	1,113.12

<b>Water Total</b>	<b>3,351.22</b>
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<u>SEWER DEPARTMENT</u>	<u>Description</u>	<u>Cost</u>
C & J Auto & Machine	Motor oil, filter, red grease, air filter	124.00
CQ of Marshfield	Tacky glue returned	(56.90)
Diggers Hotline	Utility marking	94.83
Frontier	Phone service	70.54
North Central Laboratories	Oriaon Triode for older A meters	318.01
Wisconsin Rural Water Association	Safety Training	98.89
Xcel Energy	Electricity	3,697.14
Brabazon Pump Company LTD	Shipping charges for pump	175.79

<b>Sewer Total</b>	<b>4,522.30</b>
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<b>General, Water &amp; Sewer Total</b>	<b>101,652.16</b>
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